

**Athens Independent School District**  
**PINNACLE ECHS Recruitment Timeline and Responsibilities**

Date(s)	Tasks	Person(s) Responsible
December	Present PINNACLE recruitment procedure and timeline to Middle School counselors.	ECHS Administrator ECHS Counselor
December	Present PINNACLE recruitment procedure and timeline to Middle School principals.	ECHS Administrator ECHS Counselor
February	<ul style="list-style-type: none"> <li>• Explain PINNACLE to 8<sup>th</sup> grade teachers and students.</li> <li>• Pass out brochures.</li> <li>• Provide applications</li> </ul>	ECHS Administrator ECHS Counselor  Middle School Counselors Middle School Principals
February	Parent meeting for interested PINNACLE students	ECHS Administrator ECHS Counselor ECHS Liaison
February	Student applications due. File folders created for each applicant.	Middle School Counselors
March	Notification of acceptance into PINNACLE	ECHS Counselor ECHS Administrator
April	Mandatory parent/student meeting for the accepted cohort	ECHS Counselor ECHS Administrator ECHS Liaison
Summer	New Student Prep Camp	ECHS Administrator ECHS Liaison