

## Educational Partnerships – Site Team Meeting Minutes

<b>Meeting Title:</b>	<b>Lassiter ECHS Site Team Meeting</b>		
<b>Date:</b>	<b>Time:</b>	<b>Location:</b>	<b>Room:</b>
11/9/23	2:00 PM – 3:00 PM	Virtual	

**Attendees -**

<input type="checkbox"/> Laura Landry	<input checked="" type="checkbox"/> Angela Alexander	<input checked="" type="checkbox"/> David Edwards
<input checked="" type="checkbox"/> Candice Jackson	<input type="checkbox"/> Angela Marlin	<input type="checkbox"/> Kendra Harrison
<input checked="" type="checkbox"/> Ben Hedric	<input type="checkbox"/> Dr. Denise Patton	<input type="checkbox"/> Jamie Luellen

➤ **Student Count -**

	Class of 2023 (12 <sup>th</sup> )	Class of 2024 (11 <sup>th</sup> )	Class of 2025 (10 <sup>th</sup> )	Class of 2026 (9 <sup>th</sup> )
AA & AS	65	69	79	76

➤ **Registration Readiness -**

David began by asking for a Lassiter TSI Testing Update. Ms. Alexander stated that all pending score reports had been submitted. Spring will be a busy time of getting students tested in advance of Fall registration.

➤ **Registration Process**

David reported that all controlled and blended registration has been completed. He explained the next steps in the registration cycle.

➤ **Academic Monitoring and Progress Reporting -**

N/A

➤ **Student Needs/Concerns/Celebrations -**

➤ **Educational Partnerships Updates –**

1. Faculty Reimbursement Correction made (Termin)
2. Drop Deadline – Today @ Noon

➤ **Success Coach Updates -**

David shared the following updates for Ms. Harrison, who was out of the office:

- SP24 registration is complete with minimal errors. Waiting on EP seal of approval.
- Working with the counseling team to meet with seniors and juniors to review success plans and goals.

- Still need to meet with about 6 students who are probation. A message was sent to the students. Need to complete the contract by November 15th

➤ **High School Updates –**

➤ **Upcoming Events and Important Dates –**

**David reminded everyone that the Drop deadline for Fall 23 16-Week classes was 12:00 Noon today. Ms. Alexander stated that they were current on drp submissions and that they did not believe in “mass dropping.” David expressed appreciation for that and stated how much he enjoyed the professionalism of the Lassiter Counseling Team!**

**David also pointed out that we are off schedule with our Site meetings. As a result, our next meeting is supposed to occur in one week, on 11/16. He asked if anyone had objections to cancelling that meeting and resuming on 11/30. All agreed.**

**Helpful Campus Resources: Please find additional resources for your students [here](#).**

<b><u>Action Items:</u></b>	<b><u>Next Meeting Date:</u></b>
<b>David will cancel the Site Team Meeting scheduled for 11/16/23</b>	<b>11/30/23</b>