




North Lake Early College High School

2024-2025 Leadership Roles and Responsibilities

Position	Principal	Assistant Principal	Campus Coordinator	Lead Counselor	Counselor	Cluster Lead Teacher: 9th English I	Cluster Lead Teacher: 10th Geometr	
Team Member	Mr. Adrian Hernandez ●●●	Ms. Emily Brokaw ●●●	Ms. Anna Salazar ●●●	Dr. Angie Baker ●●	Dr. Kyria Parker Hart ●●	Ms. Kara Hoover ●●	Mr. Jeffrey Heiple ●●	
Roles and Responsibilities	North Lake Newsletter Stakeholder Communication Campus Safety Team TEI SPOTS and Evaluations PTSA Engagement CIP/CNA Development Instructional CILT Instructional Leadership Coaching Dual Credit Professor Outreach Progress Monitoring Dual Credit Success ☐	Campus Behavior Coordinator TEI SPOTS and Evaluations Campus Safety Coordinator (1) SBDM Attendance for Credit Admin LPAC Admin Campus Operations Reconnect Admin MTSS/SST Admin Gradebook Admin Truancy Admin Assistant Testing Coordinator Instructional Leadership Coaching Campus Safety Team -CILT	Lead Testing Coordinator Field Trip Coordinator 504/Dyslexia Chair Assessment for Learning Lead AP/GT Coordinator School Calendar Campus IDs Campus Activity Coordinator Website Administrator Social Media Coordinator Instructional Leadership Coaching Textbook and Classroom Supplies Campus Safety Team CILT	Lead Counselor Freshmen Counselor: Class of 2028 Sophomore Counselor: Class of 2027 Dallas College K-12 Liason Dallas Mayors Intern Program Lead - Campus Safety Team ☐	Counselor Senior Counselor: Class of 2025 Junior Counselor: Class of 2026 Dallas College K-12 Liason Positive Behavior Intervention Lead MTSS Lead SEL Advisory - Campus Safety Team ☐	Freshman PLC Chair Summer Bridge & Signing Day Freshman Parent Programming Campus Lead Teacher CILT	Sophomore PLC Chair TSIA College Prep Class Lead Campus Lead Teacher	
Key Initiatives Led	Campus Culture: 2024 - 2025 Student Engagement <i>The North Lake Way</i>	Campus Culture: 2023 - 2024 Student Engagement <i>The North Lake Way</i>	Professional Development, Coaching Cycles, Carnegie Math Curriculum, Student Engagement ☐	Counseling, Advising, and Student Support 97% Cohort Success Rate Dual Credit	Counseling, Advising, and Student Support 97% Cohort Success Rate Dual Credit	Lead Bi-Weekly Grade Level PLC 9th Grade Dual Credit Success Student Engagement	Lead Bi-Weekly Grade Level PLC 10th Grade Dual Credit Success TSIA College Prep Resources Lead Student Engagement ☐	
Position	Cluster Lead Teacher: 11th Physical Education	Cluster Lead Teacher: 12th English II	NLECHS Teacher: German and Dual Credit	NLECHS: Teacher Algebra II	NLECHS Teacher: English Dual Credit	NLECHS Teacher: Chemistry	NIECHS Teacher: AP Human Geo/AP African American Studies	
Team Member	Mr. Steven Nguyen ●●	Ms. Aaronia Ferguson ●●	Ms. Bethany Crawford ●	Mrs. Alexandra Locker ●	Ms. Michelle Smith ●	Ms. Wilma Martinez ●	Mr. Hector Osegueda ●	
Roles and Responsibilities	Junior PLC Chair Campus TEI Expert Lead Campus Operations Safety Coordinator (2) New Teacher Support Coordinator Campus CPR Trainer	Senior PLC Chair Senior Sponsor Teen School Board Sponsor (Class Officers) LPAC Chairperson StuCO Sponsor CILT	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Managements Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Managements Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member
Key Initiatives Led	Lead Bi-Weekly Grade Level PLC 11th Grade Dual Credit Success	Lead Bi-Weekly Grade Level PLC 12th Grade Dual Credit Success	Classroom Culture, Rigor, and Academic Success, Student Engagement ☐	Classroom Culture, Rigor, and Academic Success, Student Engagement ☐	Classroom Culture, Rigor, and Academic Success, Student Engagement	Classroom Culture, Rigor, and Academic Success, Student Engagement ☐	Classroom Culture, Rigor, and Academic Success, Student Engagement ☐	
Position	NLECHS Teacher: Biology Dual Credit	NLECHS Teacher: Government Dual Credit/AP Macro Economics	NLECHS Teacher 9th Biology/AP Environmental Systems	NLECHS Teacher: Math Dual Credit/AP Calculus	NLECHS Teacher : English Dual Credit	NLECHS Teacher: US History Dual Credit/Mexican American Studies	NLECHS Teacher: MAPs/Algebra I	
Team Member	Dr. Yujia Ding ●	Mrs. Kelly Green ●	Ms. Ana Martinez ●●	Ms. Dhara Katbamna ●	Mr. Danny Whitsell ●	Dr. August Darbonne ●●	Mr. Kane Cortez ●●	
Roles and Responsibilities	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member AP Classroom	Gradebook Management Classroom Attendance Classroom Management AP Classroom Campus Committee Member CILT	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member AP Classroom	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member CILT	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Campus Committee Member CILT ☐	Gradebook Management Classroom Attendance Classroom Management Dallas College Gradebook Management Student Activity Coordinator Campus Committee Member CILT ☐
Key Initiatives Led	Classroom Culture, Rigor, and Academic Success	Classroom Culture, Rigor, and Academic Success	Classroom Culture, Rigor, and Academic Success	Classroom Culture, Rigor, and Academic Success	Classroom Culture, Rigor, and Academic Success	Classroom Culture, Rigor, and Academic Success	<i>Classroom Culture, Rigor, and Academic Success</i>	
Position	NLECHS Inclusion Teacher	NLECHS Office Manager	Financial Clerk & Parent Contact	Registrar and Data Coordinator	Campus Teacher Assistant	Campus Monitor	Campus Nurse	
Team Member	Ms. Megan Seymour ●●	Ms. Natasha Sublet	Ms. Sandra Fisher	Ms. Tonya Caston	Ms. Tierra King	Ms. Cledy Olivares	Dianne James RN	

Roles and Responsibilities	Special Education Inclusion Support, IEP, and ARDs CILT Campus Committee Member	School Office Manager Purchasing School Messenger Campus Committee Member	Community Liaison RAPTOR Check in School Messenger Campus Committee Member	Attendance Manager PIEMS Management Records Management Dallas ISD Core 4 Campus Committee Member	Classroom Attendance Classroom Management Study Hall Management TSIA Math Tutor Campus Committee Member	Building Monitor Parking Lot Monitor	Campus Safety Team
Key Initiatives Led	<i>Special Education Teacher for: North Lake ECHS, Lassiter ECHS, and Trinidad Garza ECHS</i>	Dallas ISD Core 4, Campus Culture	Dallas ISD Core 4, Campus Culture	Dallas ISD Core 4, Campus Culture	Classroom Culture, Rigor, and Academic Success	Dallas ISD Core 4, Campus Culture	Dallas ISD Core 4, Campus Culture
Key							
	Campus Administration Member						
	Campus Leadership Member						
	Instructional Leadership Member						