



School counselors are expected to spend a minimum of 80% of their time on the components of a comprehensive school counseling program that includes: guidance curriculum, individual planning, responsive services, and system support. The annual counseling calendar communicates the events and activities of a comprehensive school counseling program that are delivered or coordinated by the school counselor(s) through direct and indirect student services as well as program planning and school support.

Counseling Office Information

Campus: Hillcrest High School

Principal: Terrence Florie

Counselor(s): Stacy Aldridge, Terrence Booth, Alex Hudson, Mac Huntington, Wendy Velazquez

Office Hours: 8:30am - 5:00pm

Ongoing Services

Events

Credit Evals

Counselor weekly Monday Meetings 2pm-4pm

Document Min by Min Counselor Tracker

A Team meetings Monday mornings

Review student records

Student Minute Meetings

Academic Success Meetings

ARD Meetings

Enrollment

Events

Regional Meetings

General High School Meetings

PTECH Monthly Meetings

Scholarships

Recommendations

Parent conferences

Schedule visits for Mental Health Clinicians

Teacher Conferences



August

Focus: Building Community

| Date | Event |
|-------|--------------------------------|
| 8/9 | Summer Graduation |
| 8/17 | Enrollment/ Registration |
| 8/18 | Enrollment/ Registration |
| | |
| 8/14 | start of school records review |
| | |
| 8/15/ | start of school records review |
| 8/16 | start of school record review |
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| 8/28/ | CCMR meeting |
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September

Focus: Suicide Prevention Month | Goal Setting & Self-Awareness

| Date | Event |
|------|---|
| | |
| 9/6 | 12th grade in class records review /Dallas County Promise |
| 9/7 | 12th grade in class records review /Dallas county Promise |
| 9/7 | Teacher Counselor Trainings |
| 9/11 | 12th grade in class records review /Dallas County Promise |
| 9/12 | 12th grade in class records review /Dallas County Promise |
| 9/15 | Review records for Rank |
| 9/18 | Go get it week through 9/23 |
| 9/20 | District college Fair |
| 9/20 | African American Initiative Mentor Group |
| 9/22 | review 12th grade records for rank |
| 9/22 | School Links Survey |
| 9/28 | Guidance Advisory Meeting |
| 9/28 | Annual Admin Conference |

October

Focus: Bullying Prevention | Drug Prevention | CCMR

| Date | Event |
|-------|--|
| | |
| 10/4 | SAVE Group |
| 10/17 | District senior records review |
| 10/18 | Anti Harassment/ Anti-Bullying/Racial Equity & Sensitivity Guidance lesson |
| 10/19 | African American Initiative Mentor Group |
| 10/24 | LSSCA conference |
| 10/23 | Red Ribbon Week through 10/27 |
| 10/25 | Begin Implementing SchoolLinks Course Planner 9th/10th and 11th |
| 10/26 | Course Planner |
| 10/27 | Course Planner through 11/01 |

November

Focus: Responsible Decision Making | CCMR

| Date | Event |
|-------|---|
| | |
| 11/2 | SAVE Group |
| 11/9 | Vertical Team Meeting |
| 11/06 | Guidance Lesson (Suicide Awareness/ Health and Wellness) |
| 11/13 | Meeting with Middle, Elementary Counselors |
| 11/16 | African American Initiative Mentor Group |
| | |
| 11/15 | Drug Prevention/Wellness Guidance Lesson |
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| | |



December

Focus:

| Date | Event |
|-------|--------------------------------------|
| 12/7 | SAVE Group |
| 12/13 | Teen Dating Violence Guidance Lesson |
| 12/13 | Fall Graduation |
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| 12/14 | Guidance Advisory Meeting |
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| 12/19 | CI North visit |
| | |

January

Focus:

| Date | Event |
|------|---|
| 1/9 | Work with College Advisors FAFSA |
| 1/16 | Guidance Lesson (Teen Dating Violence) |
| | |
| | |
| 1/17 | review senior tracker |
| 1/18 | AFC (Attendance for Credit info) |
| | |
| 1/24 | Are You Ready Guidance Lesson |

February

Focus: Transition | Violence Prevention/Conflict Resolution | Kindness

| Date | Event (tentative course selection dates) |
|------|---|
| 2/5 | 12th grade Spring review records |
| 2/6 | 12th grade Spring review of records |
| 2/7 | 12th grade Spring review records |
| 2/8 | 12th grade Spring review of records |
| | review senior tracker/ AFC |
| 2/14 | SAVE Group |
| 2/15 | African American Initiative Mentor Group |
| 2/12 | Course Selections 9th to 10th |
| 2/13 | Course Selections 9th to 10th |
| 2/20 | Course Selections 10th to 11th |
| 2/21 | Course Selections 10th to 11th |
| 2/22 | Make -up A Day |
| 2/23 | Make- Up B Day |
| 2/26 | Course Selection 11th to 12th |
| 2/27 | Course Selection 11th to 12th |
| | |

March

Focus:

| Date | Event |
|------|--|
| 3/4 | Franklin Course Selection |
| 3/5 | Franklin Course Selections |
| 3/6 | Franklin Course Selections |
| 3/7 | 11th to 12th make-up day |
| 3/8 | 11th to 12th make-up day |
| | |
| 3/19 | SAVE Group |
| 3/20 | African American Initiative Mentor Group |
| 3/12 | Spring Parent Meeting |
| | |
| | review senior tracker/AFC |
| 3/21 | Guidance Advisory Meeting |
| 3/22 | Spring Parent meeting 1 |
| 3/19 | course request |
| | |
| | |



April

Focus: Stress Awareness Month

| Date | Event |
|------|--|
| | |
| 4/2 | Guidance Advisory Meeting |
| 4/4 | SAVE Group |
| 4/5 | African American Initiative Mentor Group |
| | |
| 4/10 | review senior tracker /AFC |
| | |
| 4/8 | course request |
| | |
| 4/18 | Spring Parent Meeting 2 |

June

Focus:

| Date | Event |
|------|---|
| | |
| 6/1 | Course Request till it closes |
| 6/2 | Summer school registration till it ends for summer 2024 |
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May

Focus: Mental Health Awareness Month

| Date | Event |
|------|---------------------------|
| 5/1 | Course request |
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| 5/6 | FAFSA/TASFA |
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| 5/7 | review senior tracker/AFC |
| | |
| 5/9 | OPT OUT (FAFSA) |
| | |
| 5/19 | 2024 Hillcrest Graduation |
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